

**LOUDOUN COUNTY
ECONOMIC DEVELOPMENT COMMISSION**

MEETING MINUTES

December 5, 2008
8:00 a.m. – 10:00 a.m.

IDA LEE PARK and RECREATION CENTER

60 Ida Lee Drive, SW
Leesburg, VA 20175

I. Call to Order/Determination of Quorum/Adopt Minutes

Tamar Datan Johnston called the meeting to order at 8:12 a.m. and the minutes were adopted unanimously with the attendance of Chairman York updated as present in the November meeting.

EDC Members Attending:

Jim Bennett
John Bischoff
Kirby Bowers
Susan Buckley
Linda Erbs
Doug Fabboli
Alice Frazier
Russ Gestl
Katie Hammler
Paula Harper
G Kim Hart
Ed Hatrick
Mary Gayle Holden
Rick Hurwitt
Tamar Datan Johnston
Randy Kelley

Shaun Kelley
Ted Lewis
Dave McWatters
Dave Miles
Randy Minchew
Joe Paciulli
Mary Porter
Deborah Rochkind
Betsy Self
Bob Steere
Robin Suomi
Elaine Walker
Mindy Williams
John Wood
Scott York

EDC Members Absent:

Joe Boling
Jeff Browning
Robert DuPree

Carolyn Howell
Arch Moore
Cheryl Moore

County Staff Present:

Robyn Bailey, Jack Brown, Olga Deyneko, Beth Hain, Steve Hargan, Alison Howard, Warren Howell, Donna Hurwitt, Todd Kauffman, Dorri Morin, Melissa Nelson, Buddy Rizer, Larry Rosenstrauch, Patrick Ryan, Tricia Simons, Juanita Tool and Harry Walsh.

II. Action Item: Approve Amended EDC By-Laws

Chair Tamar Datan Johnston introduced the action item related to approve the amended EDC by-laws. She reported that the Executive Committee reviewed it at their last meeting. The changes had to do with the Committee on Committees requiring that all of their Advisory Boards not change their by-laws without the Boards knowledge. Tamar Datan Johnston noted they took the opportunity to make some other clarifications to add in the conflict of interest training which new members will be receiving on December 18, 2009. This amendment includes no proxies as well as knowledge and approval. Dave McWatters moved to adopt this action item and Jim Bennett seconded the motion. The action item was approved anonymously. The item will now go the Board for approval.

III. Director's Report

Larry Rosenstrauch announced that this evening was Green Friday in Town of Leesburg as well as the annual tree lighting. He reported that job duties will be shifted with current employees within the Department of Economic Development. Mr. Rosenstrauch announced that there is 20 million square feet of available office space between Fairfax and Loudoun County with 4 million of it located in Loudoun County. He also announced Small Spaces in Loudoun Places on the department's website where lease or sublease options in the county less than 5,000 square foot are listed.

IV. Committee Updates and Goals

A. Executive

John Wood reported they met with the Chairs of each EDC Committee and came to the conclusion that generally in each committee there seems to be three or four members doing most of the committee work. The decision was made to have the remaining members focus on retaining existing businesses and reaching out to the new ones. More information on this program will be provided in the future.

B. Education and Workforce

Paula Harper reported that the next Business Education Collaborative will meet on Tuesday, December 9, 2008.

C. Marketing and Business Retention

Rick Hurwitt reported that the Young Professionals Initiative next meeting is December 10 at the Dock in Lansdowne. The committee also discussed several other initiatives including an ambassador program and a venture capital event.

D. Policy and Implementation

Shaun Kelley reported during the last committee meeting they worked on their action plan. Based on the presentation at last meeting on the transportation surtax, PIC would like the concept to be brought to the Executive Committee as a possible resolution.

E. Transportation and Infrastructure

Ted Lewis announced the committee's next meeting is scheduled for next Wednesday at 8:00 a.m. The agenda includes reviewing and sending to the Executive Committee the sign ordinance recommendations. TIC will also review and finalize surveys for the broadband issue in the East.

F. Rural Economic Development Council

Doug Fabboli announced that Celebrate Loudoun Green Friday, which encourages buying local,

is planned for this evening in downtown Leesburg. Mr. Fabboli also announced there are new members joining the Rural Economic Development Council.

V. Weathering the Economic Downturn in Loudoun ~ Continued... Funding the Priorities of Government, Kirby Bowers, Loudoun County Administrator

Kirby Bowers discussed the state of Loudoun County's economy. Please see the EDC Website for the Full Presentation.

VI. Chair's Items, 2009 EDC Agenda Discussion

Tamar Datan Johnston recognized new EDC members as approved by the Board of Supervisors: Michelle Frank, Mark Hassinger, Kurt Krause, and Ed Zigo. Graduating from one year (Group C) to three year (Group B) terms are Alice Frazier, Bob Steere, and Linda Erbs. The new Group C Members who are one year appointed advisors are Tag Greason, Stephen Mackey, Jerry Coughter, Mark Stavish, and James Rohrbaugh.

John Wood presented hand crafted awards to Tamar Datan Johnston, Deborah Rochkind, Joe Paciulli, Dave McWatters, Mary Gayle Holden and Jeff Browning for their service with the Economic Development Commission.

Tamar Datan Johnston announced the Housing Advisory Board has been moving forward with recommendations for affordable workforce housing. The next Economic Development Commission meeting is scheduled for January 9, 2009.

John Wood recognized the Loudoun County Chamber of Commerce's 40th anniversary celebration. He thanked Tamar Datan Johnston for getting him involved with the Economic Development Commission and also thanked the Board of Supervisors for consenting and allowing EDC nominees to serve.

VII. Old Business

VIII. New Business

ED Hatrick responded to the last Economic Development Commission meeting regarding education. Please see Unpacking Loudoun's Tax Base Supporting Education.

IX. Adjournment at 10:00 am.